

LAVANT PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING

TUESDAY 11th November 2020 AT 7.00pm, ZOOM VIRTUAL MEETING

In accordance with the provisions of The Local Authorities and Police and Crime Panels (Corona virus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

In attendance:

Councillors Aldridge, Ings, Goldsmith, Mallett, Newman, Quest, Pickford, Reynolds, Tucker.

Clerk Dawn Salter, County Councillor Hunt, District Councillor David Palmer

Public Present – 6

Agenda Item 1: Apologies from Members. - None

Agenda Item 2: Declarations of Interest and Dispensation Requests -

- To receive declarations of interest from councillors on items on the agenda
James Pickford Finance Payment
Jenny Quest – Living on Eastmead Industrial Estate border regarding planning appeal.
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate
None received.

Agenda Item 3: Public Sessions.

SIX members of the public was present.

Summersdale residents Association would like to make the Parish Council aware that an email will be sent to their residents to support Lavant Parish Council decision to object the planning application to Berkeley Homes.

Agenda Item 4: To receive and approve the Minutes of the Council meeting held on 13th October 2020.

On a **proposal** by Councillor Newman and **seconded** by Councillor Mallett

It was **RESOLVED** that the Minutes of the meeting held on 13th October 2020 be accepted as a true record of proceedings. The minutes were signed accordingly.

Agenda Item 5: Update on matters carried forward from previous meeting:

a) Footpath Village Green

Councillor Aldridge updated the project needs the footpath to continue across the river to progress bridge consent. To summarise: -Contact has been made with Environmental Agency flood prevention team. Flood risk exemption scheme FRA5

Allowing the parish council to build a bridge up to 8mtrs long. Meeting on the river with designer of the Hub and carpenters

Bridge design and the company will arrange the planning permission from SDNP. SDNP have granted £10K towards the project.

Action: Cllr Aldridge

Agenda Item 6: Report from County Councillor Jeremy Hunt

West Sussex COVID Update – as at Wednesday 5th November 2020

Recorded Cases

In the **14 days** between 18th October and 31st October 1,428 people tested positive for COVID-19. This is 102% higher than the number testing positive during the previous 14-day period (5th October to 18th October).

Table of Recorded Cases below: -

	5th October to 18th October	6th October to 19th October	7th October to 20th October	8th October to 21st October	9th October to 22nd October	10th October to 23rd October	11th October to 24th October
West Sussex	705	765	802	843	885	940	1,005
	12th October to 25th October	13th October to 25th October	14th October to 26th October	15th October to 27th October	16th October to 28th October	17th October to 30th October	18th October to 31st October
West Sussex	1,074	1,173	1,225	1,302	1,311	1,362	1,428

Over the period 22nd October to 28th October, Horsham had the lowest incidence rate at 71.6 per 100,000 population, and Crawley the highest rate with 136.1 per 100,000 population.

The overall West Sussex seven-day incidence rate over this period was 93.2/100,000.

Table of Severn Day incidence Below: -

District	Number of new cases between 22nd October and 28th October	7-day incidence rate per 100,000 population
Adur	47	73.1
Arun	130	80.9
Chichester	141	116.4
Crawley	153	136.1
Horsham	103	71.6
Mid Sussex	137	90.7
Worthing	94	85.0
West Sussex	805	93.2

All districts in West Sussex have an incidence rate below that of England (225.8 per 100,000). Chichester and Crawley now have rates higher than the South East rate (110.4 per 100,000).

Of the people testing positive for COVID-19 over the seven-day period, 41% were aged under 40, and 15% were aged over 60. Young adults had the highest age-specific incidence rate; however, rates are growing in all age groups.

Care homes

There are 235 care homes for older people in West Sussex. The care homes provide around 8,608 beds. A third of these are commissioned by the County Council with the remainder commissioned through other local authorities, health or funded directly by residents.

The number of older people's care homes with a confirmed case of COVID-19 is 13 (staff and/or resident). Learning disability and mental health services have four services with confirmed cases.

Local data on care homes reports admissions are currently restricted in:

- 19 care homes for older people,
- 1 extra care setting,
- 10 care homes for mental health/learning disability,
- 0 domiciliary care providers, and
- 2 supported living settings.

93 care homes for older people are now open to visitors. Healthwatch are hosting a Sussex-wide meeting on 10th November 2020 for families and friends of care homes residents, supported by the County Council, Public Health, the Clinical Commissioning Group and care providers to explore rules, challenges and solutions to maintain contact during COVID-19.

In the last week there has been an increase in the number of care homes requiring support following confirmed cases of COVID-19, particularly where staff groups are affected and required to isolate for a period of 14 days. This support is multi-agency, led by the County Council, to ensure the safety of residents and to provide additional strength to providers' business continuity plans through a number of measures from guidance, practical advice/peer support to Infection Prevention Control training and support to source additional staff, supplies and housekeeping.

Latest national guidance on residential care, supported living and home care guidance is available at <https://www.gov.uk/government/collections/coronavirus-covid-19-social-care-guidance>

Infection Control Fund

On 17th September 2020, the Government announced a further £546m [infection control fund](#) for adult social care providers. The West Sussex allocation of this money is £10.958m. We will passport 80% of this money directly to registered care home providers and other CQC regulated community care providers. The remaining 20% is allocated to the care sector, to support COVID-19 infection control measures, based on local discretion. On 27th October 2020 the County Council [published a decision](#) setting out the allocation and distribution of the grant in West Sussex and funding has since started to be distributed.

Hospital capacity

At the present time there is adequate acute hospital and community bed capacity in West Sussex, although hospitals are facing increasing pressures with rising numbers of COVID-19 positive cases particularly in the north of the county.

Community Hub – Emphasise this is still ongoing for residents who so need any help.

New [National Restrictions Guidance](#) has been published by Government in advance of the national lockdown. This includes guidance on protecting those who have been deemed to be Clinically Extremely Vulnerable (CEV), meaning they face the highest risk of serious illness if they contract COVID-19. Residents who are in this group will receive a letter in the next few days from the NHS or direct from their GP advising them that they are assessed as CEV.

The Community Hub is fully prepared to provide a range of support and practical assistance for the more than 34,000 residents classed as CEV in West Sussex and we will be proactively communicating the support available via the WSCC communications channels. Telephone lines are open from 8am to 8pm, seven days a week, supported by website content and a series of e-forms to provide digital access.

CEV individuals, or their friends and family, are encouraged to contact the Community Hub or use the new online [national registration service](#) to identify any support they may require. They will be asked for their NHS number which can be found on any letter from the NHS, or on a prescription.

The [Community Hub](#) will be able to help complete registration by phone and residents are encouraged to get in touch directly if they have an urgent need or have any questions.

For full details go to the following website: <https://www.westsussex.gov.uk/fire-emergencies-and-crime/coronavirus-covid-19-advice-and-information/covid-19-alert-level-weekly-data-and-outbreak-control-plan/>

The Community Hub phone number is: 033 022 27980

Communities updates

Record Office

The Public Search Room will be closed during lockdown, any bookings have now been cancelled and the website updated

Birth and Death Registrations

Both registration services will continue as is for the time-being, with the ability to decrease Birth appointments to create Death appointment availability if we experience a surge in deaths. As it stands, Coroners inquests are proceeding.

Libraries

The libraries have been very busy since the lockdown announcement, whereby people are stocking up with books and have put in many requests for further books. We are, however, still awaiting clarity on what libraries can and cannot do. Once this is published, we will finalise plans.

We are planning on the assumption that libraries can still operate 'Select and Collect' (i.e., the buildings are not open for browsing but people can order online, by email or phone and collect in a non-contact COVID-secure way at the front door) and essential home delivery for those most vulnerable, so staff will be at work on Thursday. This 'Select and Collect' service creates significant work for library staff but will be useful for those in the community who still want to use it.

Ceremonies

Due to the Government announcement at the weekend, ceremonies cannot take place between Thursday 5th November and Wednesday 2nd December (inclusive)

Civil Registration offices are permitted to stay open so there is an assumption that notice appointments can continue, but this is not 100% clear yet - we are awaiting the detailed Government guidance to confirm this.

Our current alert level, weekly data, Outbreak Control Plan and other COVID-19 related information, including a link to our Community Hub, can be accessed on the following website:

<https://www.westsussex.gov.uk/fire-emergencies-and-crime/coronavirus-covid-19-advice-and-information/covid-19-alert-level-weekly-data-and-outbreak-control-plan/>

Other Updates

- The County Council continues to work hard to understand the long-term financial implications of COVID-19 19. Currently we are working on our budget for 2021/22 and our MTFS from 2022 to

2025. This is complicated by not yet knowing the level of government funding beyond the end of the current financial year and we are not likely to know this until the provisional Local Government Finance settlement is announced in early December.

- Our proposed re-set and re-boot plans, our Economy Re-set plan and our proposed savings plans will be reviewed at the next Public Cabinet Meeting on Tuesday 24th November.
- We webcast all our public meetings – which includes the Public Cabinet meeting referred to above – and you can find a list of future meetings on our website @ <https://westsussex.moderngov.co.uk/mgCalendarMonthView.aspx?GL=1&bcr=1>
- Household Recycling Sites – just to remind you that our recycling sites are remaining open during this period.
- Lastly, we are also continuing to issue our Town and Parish News, as well as regular press releases (<https://www.westsussex.gov.uk/about-the-council/news-and-campaigns/>). Please check these sites regularly, particularly both our Coronavirus website and the CDC coronavirus website, and for other regular updates.

Local Updates: -

Speed Limit reduction New Signs between Lavant and Chichester- Contractor Balfour Beatty work should be imminent.

Project Manager of Centurion Way Steps ramp is still usable, and the steps are going to be put in Capital Project the build is April 22 a substantial solid earth-based construction and design to share with Parish Council. Long term project very positive. Julie Bolton CDC tree officer is advising Environmental Issues

Jeremy Hunt – West Sussex County Council Member for Chichester North

c/o Cabinet Office, County Hall, West Street, Chichester, PO19 1RQ

E: mail Jeremy.hunt@westsussex.gov.uk Tel: 0330222419536

Q & A

Councillor Mallett – Steps on Centurion Way – Are they out of order over the next 18 months.

- The ramps are usable with proper boarding and anti-slips covering but the steps are out of order.

Councillor Newman was pleased to hear of this project and aired a concern over the structures safety to ensure they are monitored until the new project is under way.

- County councillor will follow it up to ensure the steps are monitored to ensure they are safe to use.

Councillor Reynolds would like to have clarification whose responsibility is the safety of the steps-

- County Councillor confirmed these steps were the original design of the developer and were accepted from the developer. There is now a question over future money for maintenance.
West Sussex will have responsibility for the steps.

Chairman James Pickford asked a question regarding the revamp of the Transport Plan Discussions regarding the A27 there were plenty of references made to that document. Over 15 years there is little achieved on the plan what confidence can we be given to ensure the next plans will be achieved.

- No comments can be given from County Councillor. He will follow the subject up.
The Clerk will send on the questionnaire.

Councillor Aldridge – What is happening about the Cycle Lanes? REMOVED OR NOT

- Decision was made to remove them. This is published and it was called in by members. A scrutiny meeting committee officers and Cabinet Member will be making decision approx. 18th November 2020. We will await his decision. This was a Government funded project and a learning process.

Agenda Item 7: District Councillors Report – David Palmer

This month, District Councillor concentrated on the District Council's finances, post the Covid-19 lockdown.

I sit on a group that is quite clear about what it does not want.

It does not want large rural caravan slums of the kind that has grown up to the West of West Ashling, which include:

Multiple dwellings that have been put down without planning permission

Walls and roads being built without planning permission

A community with no access to transport, with no local school, and effectively self-governing

Local settled residents being frightened, and unwilling to raise their voices

Government policy is that local authorities should provide land for the Traveller Community to live on.

My question is:

What kind of Traveller Communities/Accommodation do we want to generate for the future?

I originally thought that Traveller accommodation should be included in all residential developments, so that they became integrated into the settled community.

I have changed my mind, because no one wants this - the Travellers want to live alongside each other, and the settled communities do not want them living alongside them.

Rather tentatively, I think we should provide for Traveller Communities of limited size - say 15 or 20 Caravans.

That these communities should be carefully planned, with proper street lighting, green spaces etc

That our attitude towards Planning Permission and especially enforcement needs to be far more robust.

And that any threats to the settled community should be treated as a serious offence and be prosecuted.

Views were given from the councillors from Lavant Parish council. Looking into Residential Sites. The theory is to get the police to be more active to move the travellers on. Queries on West Sussex County Council and District responsibilities. Questionnaires have been sent to other District Councils to assist in the research and the dedicated officer at County Council to assist further. The difficulties are encountered as Travellers do not all want to be integrated with communities and some members of the communities have difficulties accepting the Travelling community.

Agenda Item 8: Chairman's Report

Chairman's report November 2020

There is a heightened concern in the parish with two contentious planning applications for review. As a council we have a duty to represent all aspects of parish life and so we proportion our resources accordingly. We have a Made Neighbourhood Plan (NP), which gives strategic guidance to enable correct use for our resources and from it we have

acquired a degree of expertise and credibility. This should never be interpreted as absolute authority, but we can exercise some influence on planning and development matters. I think it is an appropriate time to review some areas of current council activity. The NP not only deals with Houses but also has a strong environmental influence. Therefore, we divide our resources between the two.

Planning Cllrs. Susan Ings, Louise Tucker

Raughmere. Once again, we are opposing this application. Last time it was Taylor Wimpey this time it is Berkley Homes who wish to build 140+ houses. Our opposition is based on CDC HELAA, Goodwood airfield, Lavant NP and Taylor Wimpey appeal re strategic gap

Eastmead We shall support SDNP who have been challenged to defend their decision to reject this application. I think the hearing is in December can be seen and heard online but you will have to contact our clerk for details.

In addition, there is the general week by week planning applications, which can vary between 3-10 applications. All the sites are visited, and reports generated. The council votes on each application.

Environment

New Footpath Cllr Tim Aldridge

We have established verbal agreement with all parties linking playing fields to Village Green. The next move is to obtain the necessary written agreements and then we move to budget and fund raising. SDNP have made a substantial offer but it is time dependant.

Lavant Natural Habitat Volunteers Cllrs. Jenny Quest, Jenny Goldsmith, Louise Tucker. (We need an acronym for this group. We have LaVols so we are open to suggestions)

This is a group of councillors who have a keen interest in maintaining all aspects of our living environment. They have and are developing with the school a wildflower area in St Nicholas graveyard. They are establishing a new hedge along the SW side of the village green. Residents of the parish have been generous to bequeath benches and pick-nick tables for public use to the extent we have generated a plan for siting future donations. The same applies to tree donations and we must site them where they can be watered during the first few years of their life before they become established. It is a sad fact that when some trees have been donated in the past a few have been removed because they are deemed to be un-acceptable. Our hope is that with a tree and bench policy a consensus can be achieved. We have appointed our own tree warden (Cllr Tim Aldridge).

Lavant Volunteers. Cllrs Robert Newman, Tim Aldridge

They continue their work for the benefit of the parish, which becomes more onerous as regular maintenance by WSCC Highways diminishes. In addition to ground maintenance the Resilience plan has been updated and salt bins are full for the winter

Children's Playing Fields. Cllr Elaine Mallett

The natural life of the existing equipment is approaching its final stages and a plan to replace the existing equipment is being developed. The replacement costs are in the region of £125K, a large sum, which requires serious consideration.

Heritage Cllr Caroline Reynolds.

Our heritage is an important part of our community and through the Lavant History project they are working on a set of information boards to be sited around the village. LPC will support this initiative.

Memorial Hall Cllr Susan Ings.

The committee stalwarts for the past decades are retiring with a new chairman and new faces on the committee. They have challenging times ahead maintaining the hall in these trying times. The development of the football field, which has planning consent but no start date (I would guess in the spring,) will give the parish a county standard size pitch. Inevitably this will put a question mark against the quality of the changing facilities and an investment plan will have to be formulated. The extra land the parish will acquire will need a set of regulations to complement the use and restrictions of the village green which is designated as an open playing area. These additional facilities are invaluable for the future of our village and we have arranged council representation (Cllr. Jenny Quest) for the football and cricket club. In addition, the council is represented on the fete committee, Allotments and some councillors are members of other village organisations.

We maintain contacts with our church. The church appoints its own PCC independently of the LPC and James Pickford has had the privilege of serving on the committee for the past 6 years. He retired by rotation and is pleased to say that Jenny Quest has been appointed.

There are several other activities which LPC supports. The web site is now Accessibility Compliant. This project was completed below budget

There is a Speed Watch team manned by volunteers for the benefit of the village and we are grateful to Bob Mallett for leading his team. We can be more factual with our arguments with authorities on speeding information throughout the village and thus more creditable. We formally support a communication team (Cllr Elaine Mallet and Caroline Reynolds) which tries by various means to keep the village informed. We are represented on various committees outside our parish, but which have an influence on us.

Our clerk works well within the Parish team and keeps all regulatory documentation up to date. (It is harder to keep some councillors up to date!) Over the past few years, the asset register has been updated and is now a complete and representative document. This month we start the annual cycle of documentation with the 2021 budget.

I believe that the parish councillor resources are well utilised and divide so everyone has a representation. We draft in addition people on specialist matters from time to time to cover hot topics. I monitor situations to make certain that adequate resources are available to give a comprehensive service.

Agenda Item 9: Clerk Report / Summary of any correspondence received

Council acknowledged the receipt of the following correspondences as sent by the Clerk:

30+emails circulated to councillors from CDC; WSCC local MP; Press Office covering important messages regarding Coronavirus information to disseminate to local networks in particular:

- CDC - Media Release – Anti Slavery Day Sunday 18th October
- Sussex Police - Monthly Crime figures.
- WSCC - Town & Parish Council October News
- CDC – x4 District leader weekly messages.
- WSCC - On Street Charges Review
- CDC – New exhibition at Novium Museum 30th Celebration of Live Cattle Market 24th October 2020
- SDNP – October 2020 News
- CDC- Dog Walker Survey
- CDC – Media Release
- WSCC – Medium Covid19 Alert.
- CDC – Historic Sloe Fair Cancelled due to Covid-19
- WSCC – Ready for Winter 2020
- WSCC – Petworth Farmers Market Cancelled due to Covid-19
- WSCC – Survey Regarding merger of West Sussex Hospitals – Cllr Susan Ings
- CDC – Coronavirus Latest
- Neighbourhood Watch – Halloween Alternatives.
- CDC – Media Release Council appoints contractor to deliver short stay homeless accommodation for the district
- CDC – Scheme will continue to help Chichester District residents on low incomes pay their council tax
- CDC - Compulsory Purchase Order for key housing site in Chichester District is formally made
- CDC - Funding will support projects which will help reduce homelessness and rough sleeping in Chichester District
- WSCC & SDNP– Joint Minerals review in Local Plan – Cllr Tim Aldridge
- Neighbourhood Watch – Protect your password
- WSCC – Transport plan review – Cllr James Pickford

The clerk asked if all councillors are partaking in the consultations. It was agreed that the named councillors would take the action to reply.

- Village Green Use Agreement Form

Councillor Mallett and the Clerk worked towards an Agreement Form that was circulated to the councillors. It was agreed to amend Clause 13 and a renewed copy circulated. The deposit charge will be £100 within the conditions of use. Once amended the council will recommend adopting the Village Green User Agreement Form. This will be uploaded onto the new website for the Users to obtain and complete as confirmation they abide by the conditions of Use and Byelaws applicable to the Village Green

- Confirmation of Village Green Request of Use.

. – NONE received

- Training Courses

The Clerk provided a reminder of the Training course dates offered to councillors from SSALC for the next three months. They are delighted to be working in partnership with [Breakthrough Communications](#) to provide remotely accessed training events. Topics include Chairing a Virtual Meeting, Essential and Advanced Social Media, Public Speaking for Councillors and Data Protection Essentials & Refresher. The cost per delegate for each online training session is £30 + VAT. There is still a training budget unspent at this present time.

Courses Requested: -. NONE

- Society of Local Council Clerks Membership

The home of the professional body for local clerks ensure clerks are equipped with the necessary knowledge, training and skills to thrive within our roles and best support the council and community. The clerk requested that the membership be agreed for next year. The Local Government Act 1972 s 143 (1) (b) states that, '*a local Authority may pay reasonable subscriptions, whether annually or otherwise, to the funds of any association of officers or members of local authorities which was so formed.*'

Council agreed to pay the membership fee of £10 to join plus £140 subscription fee

- WSALC Value for Money review to consider responses to the survey from WSALC into services provided by SSALC – Emails circulated from WSALC.

There has been a considerable amount of correspondence copied to the Clerk regarding the appropriateness and efficacy of the Value for Money review being undertaken by WSALC into services provided by SSALC. Many other Parishes had expressed the view that the review was being unfairly conducted, had a foregone outcome and was not something member Parish Councils had asked for. A report into the findings of the review was due to be published for Parishes during November. The AGM for WSALC had been delayed amid concerns about voting and vote recording over Zoom due to the number of parishes that would want to attend. WSALC had circulated a survey as part of the review and asked that the response be approved at a meeting of the Parish Council respondent. It was RESOLVED that the Clerk be given authority to complete the survey on behalf of the Parish Council. However, in respect of Qs 17 onwards, it was felt that SSALC should have sufficient detail in their records to answer these questions and it would not be a good use of the Clerk's time to research this point.

It was agreed Councillor Newman and Councillor Goldsmith would attend. Only one councillor can vote at the AGM.

10. Environment Report.

Councillor Tucker gave a report for November:-

CDC & West Sussex have been made aware of the new Tree Officers of Lavant Parish council and a photo of both Councillor newly appointed Tree warden will appear in the Lavant News Magazine in December Issues

The environment group has begun to survey the Trees, hedges and will be refining what is needed in due course. An idea for a name of 'LavlivE' E for environment can be decided upon.

Councillor Jenny Goldsmith and Jenny Quest are writing regular news articles for the Lavant News including a photographic competition to co-inside with' National Tree Week 'with an aim to encourage people to look more closely at our arboreal surroundings.

The hedge on the green – The environmental team has taken delivery of the mixed native hedging and being stored safely courtesy of our benefactor. The site along the western edge has been striped , trimmed and treated , The Environment group are meeting to finalise plans for planting in accordance with C-19 regs which has been fully researched.

There will be formal thanks to due course to our benefactor, Councillor Tucker also offered sincere thanks to Councillor Aldridge who has been wonderful in effecting most of this work on the hedge.

Councillor Goldsmith gave a report on the natural habitat volunteers: -

They have been very busy indeed in the St Nicholas Church yard to create a hedge to soften fence at the Eastern edge, Good links have been built up with SDNP who have offered Sussex grown native hedging plants. Creation of Hibernacula at either end.

A Bat Walk occurred with an expert and had a walk to identify several species 17 different varieties and a repeat Bat Walk to a larger group in the Spring details are to follow.

The Parish councillors and Chairman thanks the group for all their hard work and is receiving creditability with all being very impressed

The clerk advised on the Berkeley Planning application the Environmental survey does identify Nine species and their flight path it is advisable for the Environmental team to get in touch with Natural England as they are protected species.

11. FINANCE -

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11.1 Accounts

The accounts for the periods ending 26th October were presented to the delegated authorised Finance Committee and ratified. By the councillors.

It was RESOLVED: To approve the accounts for these periods.

- a) To note receipts and approve monthly payments – **Appendix A**

It was RESOLVED to approve unanimously that attached copy of the payment report including payments 10th November 2020 amounting to £ 1,993.43(of which £ 10.60 VAT)

- b) Approval of November 2020 Bank Reconciliation - **Appendix B**

A copy of the bank statements and bank reconciliation 26th October 2020 was made available to Council members at the meeting for monitoring and reconciliation purposes. It was RESOLVED to approve the accounts

- c) To record the Clerk and the Chairman of Council has verified the Bank Reconciliations from the beginning of the financial year in line with the financial regulations to satisfy the new RFO/Clerk records are balanced.

In line with good practice, the Natwest Bank Statements were inspected and the corresponding balance initialled.

11.2 Budget Preparation 21/22

Councillor Newman emphasised that he and the clerk will be preparing the next annual budget over the coming weeks and would like to communicate from the councillors of any projects that they would like to be considered for funding this coming year.

Agenda Item 12: -Planning Applications and Delegated Decisions.

Councillors Ings and Tucker informed the Council of planning applications and / or decisions received since the last meeting.

CDC & SDNP Local List Consultation

As delegated authority Councillor Tucker and Councillor Ings circulated the response on behalf of Lavant Parish Council on the Local List for planning applications. The response was noted and ratified by the council.

SDNP

SDNP/20/04177/TPO

Applicant: Dame School Court

Proposal: Removal of growth from dormant buds on main stem to 5m (above ground level) on 1 no. Common Lime tree (T1), crown raise small diameter low branches by up to 4m (above ground level) clearance over drive and carpark (west sector) on 2 no. Horse Chestnut trees (T2 and T3). Crown raise small diameter branches by up to 4m (above ground level), remove small-diameter branches (western sector branches in contact with BT lines) up to 0.3m. on 1 no. Sycamore tree (T4). Crown raise small diameter branches and provide 4m height clearance over road and carpark, remove from dormant buds on main stem up to 5m (above ground level) on 1 no. Small Leafed Lime tree (T5) and 1 no. Common Lime tree (T6). All 6 trees subject to LV/97/00643/TPO

Location: Dame School Court, Flat 1, Pook Lane, Lavant, PO18 0SA

Decision: Support

CDC Application

Application: LV/20/02597/TCA - Tree Apps (TCA's and TPA's)

Proposal: Notification of intention to fell 40 no. Ash trees. Diseased Trees and will replant with native species.

Address: Land South-east of Fordwater Road and New Road Junction, New Road, East Lavant,

Chichester, PO18 0AJ

Decision: Support

Application LV/20/02738/FUL

The Southern Co-operative Ltd

The Co-operative Unit 2 Summerdale Retail Park Lavant Road

Single storey extension to existing convenience store (A1) with associated car parking, servicing and landscaping. Variation of Conditions 1 & 8 of planning permission LV/19/02415/FUL - To authorise a minor re-siting of the bollards for a footpath to be created by stating on Condition 1. The vehicle parking shall only be used between the hours of 0600hrs and 2300hrs, with the telescopic bollards as annotated on plan no. SC-414-V1-GF-DR-K-0006 Rev. B to be in place in an upwards position outside of these hours in relation to Condition 8.

Decision: Support retrospective.

12 b)

Application LV/20/02675/OUT

Berkeley Strategic Land Ltd.

Field South of Raughmere Drive Lavant West Sussex

Outline Application with all matters reserved (except for access) for the development of 140 dwellings, public open space, landscaping, parking and associated works

Date of Decision 25th November 2020.

Councillor Ings informed that a sub committee was formed with three councillors. A letter would be written to CDC. From the Lavant Parish council. An objection paper will be created to identify all the planning reasons to back up our objection to be uploaded onto the planning portal.

Councillor Ings will also create a user guide which will be uploaded on to our new website as a 'guide to residents' how to use the portal to enter their objections to CDC. Suggestions were given to quote the officer in charge of the planning application.

Goodwood are in the loop and are going to put in a strong representation for an objection supporting us.

Decision: OBJECT

County Councillor left meeting 20.00

Public Left the meeting 20.03

Decisions recorded from CDC or SDNP – Wk38

CDC

LV/20/02141/TPA

Phil Ladds

19 Roman Fields Chichester PO19 5AB

Reduce 1 no. lower branch on the western sector by 4m on 1 no. Common Beech tree (marked on plan as 0160) within Area, A1 subject to LV/08/00140/TPO.

PERMIT

SDNP

Applicant: Mr & Mrs Duncan & Michelle Berry

Proposal: Notification of intention to fell 1 no. Ash tree (T1).

Location: St Martins, Lavant Road, Lavant, Chichester, West Sussex, PO18 0BG

DECISION: PERMIT

Applicant: Mr Philip Collins

Proposal: Notification of intention to reduce crown by 2m (all round to previous cut points) on 1 no. Oak (T1).

Location: 8 Parkers Cottages, Pook Lane, Lavant, PO18 0AU

DECISIONS: PERMIT

12c) Eastmead Public Inquiry registration to speak.

Town and Country Planning Act 1990

Ref:APP/Y9507/W/20/3257831 / SDNP/18/03162/FUL

Appeal by Oakford Homes Limited

Site Address: Eastmead Industrial Estate, Midhurst

Road, Lavant PO18 0BP

Lavant Parish council confirmed that Chairman James Pickford will be the representative to attend the Appeal hearing on Tuesday 8th December at 10am.

Agenda Item 13: Any requests for items for the Agenda next meeting

- Heritage
- Memorial Hall / Report with Cricket and Football Club regarding the facilities.

- Byelaws

Agenda Item 14: DATE OF THE NEXT MEETING

The next meeting Parish meeting will be held on Tuesday 8th December 2020 Virtual Meeting Room 19.00

Meeting Finished at 20.45pm

Signed.....Dated.....

Appendices and Attachments

Monthly Bank Reconciliation and Monthly Income and Expenditure Report

Appendix A